



**Executive Head Teacher:** Andrew Smith B.Ed (Hons), M.Sc, NPQH

**Head of School:** Nichola Allerston BA (Hons) (QTS), NPQH

## **Market Rasen Church of England Primary School (VC)**

Mill Road, Market Rasen, Lincolnshire, LN8 3BL

T: 01673 842395 F: 01673 843866 E: enquiries@marketrasen.lincs.sch.uk

www.marketrasen.lincs.sch.uk

**Learning Together for Life**

Friday 14<sup>th</sup> September 2018

Dear Parents/Carers

### **Wisepay**

All parents should have now received their log on details for Wisepay. Wisepay is the system we use that allows parents to order hot school meals, pay for school trips and is how we communicate directly with you. We no longer send the majority of our letters by paper, so it is essential your details on Wisepay are correct. If you have not been receiving emails from us, it is likely your details are incorrect. Please make sure you provide the school office with your correct details to enable you to keep up to date with school information and events. You can also add a second email address to your account so emails can be sent to two different parents/carers.

### **Parental Consent Form on Wisepay**

With the introduction of GDPR earlier this year we are asking **ALL** parents/carers to complete a new parental consent form that is available on your child's Wisepay account. This consent will last for 3 years, and you have the right to withdraw your consent at any time by notifying the school office. To complete this consent, please log into your child's Wisepay account. On the homepage you will see a link for the Parental Consent Form, please click this link, complete this form and save. **Please complete this by Friday 21<sup>st</sup> September.** If you have any problems, or need help to fill in this form, please do not hesitate to contact the school office. Without this consent for being completed, children will lose access to some online, educational resources and we will not be able to send any information home.

### **Medicine**

All medication held in school was sent home at the end of the July. Please make sure you have returned any medication, clearly marked with your child's name and have completed a form to give permission for it to be administered. It is essential that children with asthma or allergies have inhalers/epi-pens within school. We are able to administer an emergency inhaler to children who have been diagnosed with asthma, however a consent form must be completed by parents/carers. Please note that staff are not able to administer pain relief or antibiotics.

### **Free School Meals**

The way schools check for children entitled to free schools meals has changed. Schools are no longer able to submit details on behalf of parents. Parents now have to apply directly through the Lincolnshire County Council website. A further letter giving details about this process has gone home. It is very important that if you are in receipt of a qualifying benefit you apply. Schools receive additional funding for children eligible for free school meals, enabling us to provide the best education for your child.

If you would like any help or support with any of the above, please do not hesitate to contact the school office.

Yours sincerely

Andrew Smith  
Executive Headteacher

---

**Our Key Values: Caring, Honesty, Commitment to Achieve, Fairness, Co-operation, Respect**





**Executive Head Teacher:** Andrew Smith B.Ed (Hons), M.Sc, NPQH

**Head of School:** Nichola Allerston BA (Hons) (QTS), NPQH

**Market Rasen Church of England Primary School (VC)**

Mill Road, Market Rasen, Lincolnshire, LN8 3BL

T: 01673 842395 F: 01673 843866 E: [enquiries@marketrasen.lincs.sch.uk](mailto:enquiries@marketrasen.lincs.sch.uk)

[www.marketrasen.lincs.sch.uk](http://www.marketrasen.lincs.sch.uk)

---

**Learning Together for Life**

---

**Our Key Values: Caring, Honesty, Commitment to Achieve, Fairness, Co-operation, Respect**



---

**Our Key Values: Caring, Honesty, Commitment to Achieve, Fairness, Co-operation, Respect**

