Learning Together for Life

Executive Head Teacher: Nichola Allerston BA (Hons) (QTS), NPQH
Head of School: Sam Briston BSc (Hons) (QTS)

Market Rasen Church of England Primary School (VC)
Mill Road, Market Rasen, Lincolnshire, LN8 3BL
T: 01673 842395 **E:** enquiries@marketrasen.lincs.sch.uk
Website:www.marketrasen.lincs.sch.uk **Facebook:**North Wolds Federation

Dear Parents/Carers Thursday 22nd October 2026

ELECTION OF PARENT GOVERNORS

In accordance with the Education Acts the Governing Body of each school shall include Parent Governors, these being parents of registered pupils at the school elected by such parents.

Section 576 of the Education Act 1996 defines 'parent' as:

- All natural parents, whether they are married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law).

This means that it is possible for a child to have more than two parents eligible to participate in an election.

A vacancy for a Parent Governor has arisen at this school, and it is therefore necessary to hold an election.

If you are interested in being a candidate please complete the nomination form. Completed nomination forms will need to be forwarded to the Returning Officer no later than Friday 6th November 2026, these can be dropped off at the school office.

In your nomination form you have the opportunity to write a statement of sufficient length to set out (a) evidence of the extent to which you possess the skills and experience the governing body desires; (b) your commitment to undertake training to acquire or develop the skills to be an effective governor; (c) if seeking re-election, details of your contribution to the work of the governing body during your previous term of office; and (d) how you plan to contribute to the future work of the governing body.

Candidates should be aware of certain disqualification clauses relating in particular to bankruptcy and criminal convictions. If you are in any doubt about your eligibility to stand for election please contact the Returning Officer who will be able to supply you with further details.

The main duties and responsibilities of school Governors are set out overleaf. It should be noted that an elected Parent Governor is appointed for a four year term and may continue in office even though their child may have left the school part way through their term of office.

If the number of candidates exceeds the number of vacancies you will be sent voting slips and details about the electoral process via your child. The results of the election will be placed on the school notice board.

Any queries relating to this election should be made to the Returning Officer at the school.

Yours sincerely

Catherine Fussey

Returning Officer

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DUTIES OF A GOVERNOR

As part of the corporate Governing Body, Governors will have a strong focus on 3 core strategic functions:-

- Ensuring clarity of vision
- Hold the Headteacher to account for the educational performance of the school and its pupils and the performance management of staff
- Overseeing the financial performance of the school and making sure its money is well spent

Governors are not expected to be involved in the day-to-day management and administration of the school, but rather to set strategic plans for the school and to provide the Headteacher with guidance on general principles.

Whilst it is difficult to define in precise terms what all the duties of a Governor are, the following are among them:

- To work as a member of the Governing Body for the best interests of the school.
- Attend the regular meetings and special meetings of the Governing Body as well as meetings of any Committees to which they have been appointed.
- Become familiar with general educational issues and developments.
- Take an interest in school activities.
- Promote the school within the local community.
- Be able to commit time to the duties and responsibilities of a Governor.
- Be prepared to become involved in: -

    - Staff appointments.
    - Pupil discipline.
    - The school curriculum.
    - The financial management of the school.
    - Health and Safety matters.
    - Governor Training.

Governors have an increasingly important role and attending termly meetings only is not enough. It is essential that the person appointed must have and maintain a keen interest in the work and welfare of the school. Inevitably visits must be made to see the Headteacher and what the school is doing; to play an active part in the public and social life of the school. Governors also have the task of being the immediate "lay" support for the professional staff in the school.

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